

Minutes of meeting of the Governing Body held on 10th July 2017

Present: Karen Cunningham – Chair (L)
 Anne Davies
 Monika Hadfield
 Donna Horlock
 Patti Snook
 Linda Turner
 Jill Worth

Apologies: Usman Ahmed; Mark Blythe; Ann Foulkes

In Attendance: Louisa Lawrence –Clerk

The meeting opened at 6.10pm

1.	<p>Welcome, Introduction and Apologies for Absence The Chair welcomed everyone to the meeting. The Clerk stated she had received apologies from MB, who is on holiday, UA who is away on business and AF who is attending another meeting.</p>	
2.	<p>Declaration of Interests No one declared any interest in any of the items set on the agenda for this evening</p>	
3.	<p>Constitution of the Governing Body The Clerk advised there are still currently 2 co-opted vacancies. The Clerk asked MH whether she has had any further discussions with the person she thought may be interested in one of the vacancies. MH stated it would seem he is not interested, but she has given his details to Dan Read, as he may be able to help with regards to the BL Community Support Fund. It was agreed to advertise the vacancies once the new children have started in September.</p>	The Clerk
4.	<p>Minutes of the Meetings held on 15th May 2017 The minutes of the meeting were agreed as an accurate record, and the Chair duly signed them.</p>	
5.	<p>Action Points & Matters arising from the minutes</p> <ul style="list-style-type: none"> • The Clerk advised a letter had been sent regarding the 1:1 funding not being forthcoming and as the governors are aware a meeting is now taking place with Liz Flaherty at Bushy Leaze on the 26th July at 9.00a.m. (since changed to 8.30 am) • MH wished to know whether, following the site visit, arrangements have now been made to clear the cupboard. The Clerk stated following the visit she had asked PS if this can be something which is done during the forthcoming inset days by nursery staff. As far as she is aware this will be going ahead. MH wished to know whether Rodney Cook has dealt with the loose and 	

	<p>damaged ceiling tiles throughout the centre. PS stated this is one of the jobs he can do during the summer holiday. The Clerk and PS stated they will establish what jobs have been carried out so far with RC. The Clerk stated she has spoken with Sarah Ameer-Beg and Greenspan have not yet responded to a couple the emails sent, along with photographs, of requests concerning the lifting edging in the play area. The Clerk said she will send another email out to Greenspan. It was agreed if there is still no response property services should be contacted.</p> <ul style="list-style-type: none"> • HARRAP order has not yet been processed, as Tammy Parrot is awaiting some final figures to come through. • PS stated they will be reviewing roles in August • PS advised GP's do not part with any money. The Chair advised it may be worth looking at Disability Access Funding and Independent Living Council Funding to see if this is available within HANTS • The Clerk stated she had met with AF and PS. Following the meeting it was agreed governors should complete the self-evaluation form, which were handed out to those present. The Clerk stated AF wished to have them returned to her by the end of term, so she can compile the responses during the summer. The Clerk stated the idea is to have an early FGB meeting at the beginning of the academic year to not only hold elections of chair, committees, etc. but to plan a timetable for cyclical checks, visits, etc. and name governors for each item. The Clerk stated by completing the self-evaluation form it may also help to establish what to consider for WGBT • PS stated HT's mid-year review has been done 	<p>The Clerk & PS</p> <p>The Clerk (email sent 12/7)</p> <p>(Order made 24/7)</p> <p>PS</p> <p>All</p>
6.	<p>Chairman's Action and Correspondence</p> <p>The Chair stated she had met with PS last week and they had spent some time discussing the future of maintained nurseries. The Chair stated she feels she requires more advice, as confused over what options are available. Both the Chair and PS stated it is important governors are made fully aware of what is going on and have an idea of what plans HCC have in mind. All in agreement that a meeting needs to take place with someone facilitating it, possibly with someone coming from Pen Green Early Education providing further information.</p> <ul style="list-style-type: none"> • The Chair stated they had discussed the teaching school and funding update, although PS is still awaiting further funding details. • Meeting arranged for the 26th July with Liz Flaherty • Education Financial Services (EFS) will have someone attending the interviews being held on Wednesday and MH will be attending in her role as governor. PS stated 3 interviews will be taking place • PS stated they will be approaching the Fire Service to 	All

	<p>come in, as she feels it will be good if they can come and inspect the building and see the children. LT stated Tammy Parrott recently provided fire training for staff, including seeing how staff would react if obstacles were put in their way. PS stated they are up-to-date with all fire procedures.</p>	
7.	<p>Transition Arrangements PS stated 15 children will be returning to BL in September, as they had come in as 2YOs. 15 children will be moving on to Alton Infant School; 6 to Wootey; 1 to Chawton; 2 to Andrews' Endowed; 5 to St Lawrence and 2 are going on to St Matthews. PS stated where necessary Wendy Taylor has completed a TPA. PS advised there are 6 children going to Hollywater and unlike previous years the transition has been good. PS stated it does depend on when the EHCPs are ready. PS stated there have been lots of visits from receiving schools and meetings in the nursery. LT stated visits have also been arranged with vulnerable families (may have had support through safeguarding) and meetings have taken place between herself, Sarah Allen and Barbara Langham. PS stated members of the Portage team have also visited BL to discuss children who will be starting at BL from September. PS stated overall the transitions have gone really well. PS stated it is good that Hollywater started early with transition meetings and one parent has been offered 1:1 from the outset for her child for at least a year, which has put her mind at ease. Most families who will have children attending Hollywater already know each other and the children will be in the same class. PS stated they do have a child whose EHCP is only just starting, as the parents were finding it hard coming to terms with the fact that one was needed. The child will be starting at Alton Infant School with support from BL for YR, but a specialist place may prove more suitable in the future. (Update July: child to return to BL for additional year)</p>	
8.	<p>Headteacher Report and Maintained Nursery Funding The Clerk had distributed the report prior to the meeting. PS wished to know whether anyone had any questions which arose from the report.</p> <ul style="list-style-type: none"> • MH voiced her concerns that some of the funding Dan Read is going for is not being considered by funders as they are seeing it as being a statutory service which should already be provided for. <p>PS stated a meeting did take place with Cllr Andrew Joy in which DR did explain the difficulties he is having regarding this matter. PS stated Cllr Joy is looking to see if there is any documentation setting out what is considered statutory. Cllr Joy had advised them he will make a future contribution from his annual budget and will also make other councillors aware of BL's need for</p>	

	<p>funding.</p> <ul style="list-style-type: none"> • MH stated she is concerned about austerity restricting what can be provided. PS and LT advised they have not reduced their services and families continue to appreciate what BL does provide. LT stated the play scheme is attracting families who may not necessarily attend BL and is funding itself. LT stated the biggest problem she finds are parents feeling isolated that is why it is important to continue to offer the various groups, parenting skills, etc. PS stated it is becoming even more important as Health Visitors are having to cut back on their services. • MH wished to know what the Alton Referral Team (ART) is. PS stated some families have several different people involved with them, e.g. LT, Barbara Langham and MIND and ART has been set up to establish who is involved with a particular family, to review progress for families and consider who would be best to take the lead, especially at school transition. • LT stated she has just started to attend RAF Odiham once a month (third Thurs of month). LT stated she will be doing a variety of things which may include 1:1, messy play, PEEP for u/5's etc. LT stated her presence may also encourage some to attend BL. LT stated that Bushy Leaze receives funding to pay for her work with RAF Odiham families via the funding the RAF has given to Alton Buckle. PS stated Alton Buckle have been commissioned, so can spend money on what they feel may be required. <p>Q: The Chair asked whether there were other possibilities where staff's expertise may result in payment at other groups/organisations</p> <p>A: PS stated it may be something to consider, but may have to factor in the possibility of an extra member of staff. LT advised what is run for families at BL would need to remain the priority.</p> <ul style="list-style-type: none"> • PS stated attendance levels in nursery are low at the moment due to the number of children with chicken pox. PS stated it had also been noted that some children's attendance levels had dropped in their second year of attending nursery, although one child's had improved considerably in the second year. PS stated individual's attendance is looked at and they do look to see if any patterns are forming. A number of children have medical needs, which have resulted in hospitalisation. • PS stated the Clerk will forward the EYPP with the minutes. PS stated Tammy Parrott has been really good at encouraging parents to claim it and the figure has almost doubled – last year £2,210.00 was received and this year it is £4,110.00. Due to this income coming in it has allowed the Occupational Therapist (OT) to continue for a further year, as well as allowing for a variety of other provision/items. 	<p>PS & Clerk</p>
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Maintained Nursery Funding

The APPG Report was circulated prior to the meeting and PS gave details of how the supplementary funding currently pays for the HT and a qualified teacher in maintained nursery settings. The loss of funding may result in maintained nurseries losing their school status in the future. PS stated at the moment the government will not be making any changes for the next 2 years, but they need to start thinking of what the future may hold and start to take action now. PS stated a sum of money is available and could possibly be used for someone to come along and sit with the governors to explain the possible scenarios and options available to challenge the funding cuts. PS stated a consultation will be going out to childminders, nursery schools and schools with nursery units attached.

PS stated it is important to establish whether HANTS consider BL a good partnership in order to secure a supplementary payment. PS stated Cllr Andrew Joy has advised her to write to Steve Crocker, Director of Children's Services, to establish what the future holds. PS stated she has discussed the matter with Lanterns and Haven maintained nurseries and they may take further action together. PS stated they may also contact Brian Pope, Head of Education. MH stated that Damien Hinds, MP, should be written to or copied in to correspondence sent.

MH stated it would also be interesting to know what the SEN Dept would make of it if BL was to close in the future.

PS stated it may be worth having a discussion with Liz Flaherty regarding the possibilities of the future of BL.

Q: The Chair wished to know how Henry Tyndale School is funded

A: PS advised they are an all through school and their nursery receives only special needs funding, as they do not have mainstream children. They receive a different stream of funding.

Q: LT asked whether there was a possibility that HANTS just wished BL to take children with SEN

A: PS stated this is why expert and possibly legal advice is required and that HANTS need to understand the problem being faced.

PS stated they may be faced with three possible options:-

Option 1 – 3 maintained nurseries become a federation and share staff

Option 2 – Each nursery becomes part of a federation with local schools

Option 3 – An Academy for Early Years

MH stated it is almost as if the government are saying nothing should be made available for under 5's. PS stated the APPG is acting on behalf of the nursery schools and are being proactive in maintaining 15 hours at all costs.

Q: DH wished to know whether what has been discussed when the business will end

A: PS stated it will not cease, but may mean it will change in the future

MH stated some recommendations and strategies need to be in

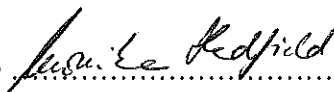
JW left
meeting
7.30p.m.

JW returned
7.35p.m.

	place and that a meeting with HANTS should then be called. The Chair stated a small working party should be set up with someone able to facilitate. PS agreed to contact Damien Hinds, MP, as Cllr Joy is already on board. PS stated she will email HANTS and Beatrice Merrick, Chief Executive of Early Years	PS
9.	Committee and Governor Reports Minutes from the P&C meeting held on 26 th June were distributed prior to FGB meeting. The Clerk asked whether anyone had any questions arising from the contents. No one had anything to ask. PS stated she will be discussing the CDP in more detail with staff and will put it on the autumn FGB agenda.	PS
10.	Policies and Required Documents The Clerk had circulated the following policies prior to the meeting:- Lone Working Policy Admissions Policy Charging Policy All had been read and checked. The Chair duly signed the documents. Q: AD wished to know whether the Play Scheme is making money A: LT explained it is and that they do not need to pay for extra staffing, as her team are contracted to work during the holidays and nursery staff use some of their additional hours to cover where necessary. Q: MH asked whether there is anything due to come in over the summer, especially regarding safeguarding. A: PS stated as far as she is aware no changes are coming through. The Clerk advised that if anything does come through during the summer they should still receive the Hampshire Governor notices.	The Chair (actioned)
11.	Self-evaluation & Planning The matter had been discussed under point 5 of the Agenda	
12.	A.O.B AF apologised as she will be unable to attend the meeting being held on 10 th July, as it clashes with an ALFI AGM. It was agreed to look into dates at the start of the new academic year to avoid double commitments	All

Meeting closed at 8.00p.m.

Bushy Leaze Schedule of meetings 2017	All at 6.00 p.m.
4 th September 2017	FGB

Signature .....

Date.....11.9.2017.....